## MOBILE PHONE POLICY

We operate a No Mobile Phone use policy within the setting.

Staff and visitors' mobile phones should be left in the office along with their bag and coat. Any member of staff that is found using their phone, other than on breaks and within the office will be subject to a disciplinary action.

There are no circumstances under which any member of staff may use their mobile phones to take photographs within the setting and any such event will result in disciplinary action which could lead to dismissal.

The nursery displays 'no mobile phone' signs within the nursery. For staff this includes smart watches. If a parent or any other adult uses their phone whilst in the setting, the staff within the nursery will ask the parents/carers to leave to take the call outside.

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