

## PARTNERSHIP WITH PARENTS

We recognise the parent as their first and most enduring educator of their child and it is vital therefore to develop a two-way sharing of information for more positive learning and development to take place in early years.

On entry, parents are given a handbook which contains important information about the nursery and is accompanied by forms to complete e.g., a settling in plan for younger ones and an 'All About Me' sheet which provides us with valuable information for starting points for your child.

Parents are invited to 'Stay & Play' on pre-arranged sessions and then asked to provide comments and valuable feedback which enable us to further improve or maintain current practice.

We use a diary system for all children under the age of 2. This is a two-way correspondence, whereby your child's key worker will make comments, which we hope you will add onto this upon their return to nursery. Our younger children's daily diary contains an account of all feeds, sleep and nappy changes.

Key person comments, observations and other relevant developmental milestones are recorded on Tapestry (online learning journal). Parents are encouraged to contribute to this.

In order to build confidence and self-esteem, we ask parents of pre-school to put together with their child a 'chatterbox' containing favourite toys, books, family photos etc, which is then shared with the whole group at circle time. As each child talks to us about people and items of personal significance, they are developing important aspects of individual identity.

Items of work are sent home regularly; children are invited to bring in any items they have completed at home which can be shown at circle time.

Any unacceptable behavioural incident is recorded by staff and is shared with the parent/carer on the day of the occurrence and a signature of acknowledgement is obtained.

Parents questionnaires are given out periodically, where we value your contributions. This information is then collated, assessed and acted upon.

If you have any concerns and wish to discuss this with the setting manager this is arranged by appointment, these can be made via phonecall on 01543 686099 or email at [oakbridgemanager@gmail.com](mailto:oakbridgemanager@gmail.com).

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