



**Oakbridge Little Learners LTD**  
66-68 Bridge Cross Road  
Burntwood, Staffordshire, WS7 2BY  
[contact@oakbridgelittlelearners.co.uk](mailto:contact@oakbridgelittlelearners.co.uk)  
01543 686099



## **Anaphylaxis and EpiPen Policy**

Oakbridge Little Learners is open to all children regardless of their medical needs as long as we have a member of staff trained to deal with the medical needs in question. Research shows that the number of children with anaphylaxis (severe allergic reaction) has been rising over the past years. Children with anaphylaxis are welcome to join our setting and will be encouraged to participate fully in all our activities.

We realise that anaphylaxis is a very dangerous condition and the aim of this policy is to outline everybody's rights and responsibilities.

We need to be informed immediately if your child is likely to suffer an anaphylactic reaction or develops anaphylaxis after joining our setting. If your child has been prescribed a medication (e.g. EpiPen) we need to be provided with their medication during the whole time your child is in our care.

Parents/legal guardians must complete a Health Care Plan as well as a Medication Form.

Medication will be stored out of reach of children. Medication will always be easily accessible to members of staff trained to administer it and will be taken on outings etc.

All our members of staff attend a Paediatric First Aid course on regular basis to ensure that there is always a trained First Aider on the premises. As part of this training, staff have also been trained to administer EpiPens.

We believe in working together with parents to ensure that their children are in a safe, caring environment. To do this we need you to tell us every time your child's condition changes. All information is important to us.

We will contact the emergency services every time a child in our care suffers an anaphylactic reaction.



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You will be informed every time your child has needed their medication and will have to sign a medication form. It is parent's responsibility to return expired medication to pharmacy and replace any used up medication immediately.

Correct medication must be provided at all times your child is in our care, Health Care Plan and Medication Form must be fully completed and signed before your child is admitted onto our premises.

Oakbridge Little Learners reserves the right to refuse admission to a child whose parent/legal guardian fails to comply with this policy.

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### Anaphylaxis and EpiPen Health Care Plan

**CALL 999/112** A member of staff must contact emergency services immediately

Date: \_\_\_\_\_

Child's full name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Child's GP details: \_\_\_\_\_

\_\_\_\_\_

How long has your child suffered with anaphylaxis: \_\_\_\_\_

What causes your child's anaphylaxis: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What symptoms does your child usually show: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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What medication does your child need: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

When and how should it be administered: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Emergency contacts:

Full name	Contact Number	Relationship to child

Parent/legal  
guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff  
signature: \_\_\_\_\_ Date: \_\_\_\_\_



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Additional information :