



Oakbridge Little Learners LTD
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LOCKDOWN PROCEDURE

A lockdown might be initiated for a variety of reasons including natural disasters, criminal activity, or another potential threat such as a hostile intruder. Hostile behaviour includes armed threat/violent or threatening behaviour by one or more persons.

A lockdown refers to taking refuge in the nursery to isolate an individual or group from an exterior threat. Lockdown procedures may be activated in response to any number of situations, but some of the more typical might be:

- Reported incident / civil disturbance in the local community (with the potential to pose a risk to staff and children.
- An intruder on site with the potential to pose a risk to staff, children, and visitors.
- A warning being received regarding a risk locally, of air pollution (smoke plume, Gas cloud etc)
- A major fire in the vicinity
- The proximity of a dangerous dog roaming loose

Incident Management

From the first notification of the incident, there will be a pressing need for urgent information along the following lines.

Issue any immediate instructions that are required, to protect staff, children, and visitors. The Government guidelines for a major incident where weapons are involved the stay safe principles should be adopted.

Run, Hide, Tell

RUN

- Escape if you can
- Consider the safest options
- Is there a safe route? Can you get there without exposing yourself or others to greater danger.

HIDE

- Find cover from any gun fire or weapon attack
- If you can see the attacker, they may be able to see you
- Cover from view does not mean you are safe, bullets go through glass, brick, wood and metal



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- Find cover from gunfire e.g., substantial brickwork or heavy reinforced walls
- Be aware of your exits
- Try not to get trapped
- Be quiet, silence your phone
- Lock/barricade yourself in
- Move away from the door

TELL

Call 999 – What do the police need to know?

- Location – Where are the suspects?
- Direction – Where did you last see the suspects?
- Descriptions – Describe the attacker, numbers, features, clothing, weapons etc.
- Further information – Casualties, type of injury, building information, entrances, exits, hostages etc.
- Be aware of your exits.
- Try not to get trapped.
- Be quiet, silence your phone.
- Lock/barricade yourself and others in
- Move away from the door.

Roles and Responsibilities in a major incident

Police

- Overall control of the emergency response
- Media relations
- Contact with bereaved families
- Criminal investigation

Fire & Rescue Service

- Fire fighting
- Lifesaving and rescue
- Chemical spillage clean-up



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Ambulance Service

- Emergency medical response
- Transportation of casualties to hospitals
- Access to other health services

[Stay Safe \(npcc.police.uk\)](https://npcc.police.uk)

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