



**Oakbridge Little Learners LTD**  
66-68 Bridge Cross Road  
Burntwood, Staffordshire, WS7 2BY  
[contact@oakbridgelittlelearners.co.uk](mailto:contact@oakbridgelittlelearners.co.uk)  
01543 686099



## MEDICATION POLICY

Our aims are to promote good health for all the children attending the setting.

In order to do this, children who are ill or infectious are asked adhere to the exclusion periods relevant to the illness (see attached information) until they are well enough to attend.

No medication of any description will be administered to any child without the written consent of the child's parent.

### Prescribed Medicine

This medicine has usually been recommended by a doctor, dentist, nurse or pharmacist to alleviate a child's discomfort but does not need the child to be absent from nursery.

### Antibiotic Medicine

The exception to the above point is if the prescription medicine is an antibiotic in which case the child should not attend nursery for 48 hours after their prescription is issued if the child has not had the antibiotics previously.

For each of the above situations the parent/carer will complete the medicine request form and the child's key worker where possible will assume responsibility for administering the medicine.

The keyworker (where possible) will be responsible for signing the medicine when the child has had the dose and then will get parent/carer signature at the end of the day.

### Complex Medical Needs

Prior to a child with complex medical needs starting nursery, a meeting will be held between parent/carer, staff and any other involved medical professional and a care plan will be put in place.

Any training will also be given to the staff should they need it.

The child's keyworker will then assume responsibility for the needs of that child. The staff in the room will also work very closely to care for the child's needs.

### Long Term Medication

After discussion with the parent/carer regarding the child's requirements, and completion of the medication request form, the child's keyworker where possible will take responsibility for administering medication.

The keyworker will maintain a record/dairy of times and dates of administrations but it will not be necessary to obtain a parent/carer signature every time.



**Oakbridge Little Learners LTD**  
66-68 Bridge Cross Road  
Burntwood, Staffordshire, WS7 2BY  
[contact@oakbridgelittlelearners.co.uk](mailto:contact@oakbridgelittlelearners.co.uk)  
01543 686099



Medicines that require Technical Medical Knowledge

Should a child need medicine that requires specific training, we will request the parents/carer to provide training from a health care professional involved with their child's situation. This will then be disseminated to all staff.

Created August 2020

Reviewed August 2025