



Oakbridge Little Learners LTD  
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## CALPOL POLICY

### Policy Statement

Oakbridge Little Learners recognises that in rare circumstances a child may develop a high temperature while attending the nursery. This policy outlines the safe and controlled use of paracetamol (Calpol) as emergency, non-prescription medication, in line with safeguarding and medication guidance.

Administering Calpol is a last resort and does not replace the need for a child to be collected when unwell.

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### Use of Emergency Medication

- The nursery may keep a supply of age-appropriate paracetamol (Calpol) on site for emergency use only
- Calpol will only be considered where a child has a high temperature of 38°C or above
- Other comfort measures (rest, fluids, removing excess clothing) will be attempted first
- Consumables and Extras  
Paracetamol (Calpol), when administered as emergency non-prescription medication, is provided in accordance with the nursery's Consumables and Extras Policy. Parents/carers acknowledge that the use of emergency medication is subject to the terms set out within that policy, alongside the consent and safeguarding procedures outlined here

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### Parental Consent

- Calpol will only be administered with prior verbal consent from a parent/carer
- Verbal consent will be recorded, including:
  - Name of parent/carer
  - Time and date of consent
- Parents/carers must sign a Medication Form on collection of their child



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### **Administration of Calpol**

- Medication will be administered strictly in accordance with the instructions on the bottle
  - The correct dose will be given based on the child's age and weight
  - The dose, time, and reason for administration will be recorded
  - Administration will be witnessed and signed by two members of staff
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### **Monitoring and Collection**

- Following administration, the child will be closely monitored
  - If the child's temperature does not reduce, or if they remain unwell, parents/carers will be contacted to collect the child as soon as possible
  - Children given Calpol at nursery are not considered well enough to remain for the full session
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### **Safeguarding and Storage**

- Medication is stored securely, out of reach of children
  - Expiry dates are checked regularly
  - Emergency medication records are stored securely in line with data protection requirements
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### **Policy Review**

**This policy is reviewed regularly to ensure it reflects current guidance and best practice.**

**Created: August 2015**

**Reviewed: August 2025**



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